



*Alexandria First Presbyterian Church of Mount Pleasant
141 Little York-Mt. Pleasant Road
Milford, NJ 08848
Phone: (908) 996-4333
Please email resume to alexpres323@gmail.com*

Position Title: Director of Music Ministry
Accountability: Accountable to the Pastor

Position Summary:

The Director of Music Ministry is an integral part of the ministry of our congregation. He/she supports the mission and vision of the church by planning and implementing a comprehensive music ministry program that encourages involvement of all ages in the church and includes: directing the choirs and the congregation in singing, ensuring that music is provided at worship services, and seeks opportunities for music ministry in the Sunday school program, Vacation Bible School, etc.

Requirements:

- Strong spiritual commitment and an understanding of Protestant/Presbyterian traditions
- Experience in developing and leading a music program
- Conducting skills and a demonstrated ability to effectively lead both adult and children's choirs
- Leadership skills such as planning, leading, organizing, and the ability to develop singers and musicians from the congregation
- A Bachelor's degree in Music (or equivalent)
- Ability to play the organ and piano

Expectations:

- Consult with the Pastor regarding the choirs, worship music accompaniment and any other program issues
- Continually strive for excellence in accompanying congregational singing, other worship music, and in each of the choirs
- Perform a minimum of 15 hours per week with the exception of summer

Responsibilities:

- Support the vision of the church as expressed through the Pastor and Session. Help communicate that vision to the adult choir, and express that vision through the choirs' ministry. Support the decisions and approaches to ministry (including music ministry) made by the Pastor and Session.
- Participate as an ex-officio member of the Worship and Ministry Team and attend monthly meetings.
- Present a report to be printed in the church's Annual Report to the Congregation
- Lead the musical direction/education of Junior, Youth, and Adult choirs
 - Selection and purchase of music
 - Organization and maintenance of music library and related material
 - Organization and storage of choir robes
- Direct weekly rehearsals for adult and children's choirs from September to June.
- Provide choral or solo anthem to be presented weekly at worship services from September to June, as mutually coordinated with Pastor.
- Provide organ and/or piano music for worship services
 - Play organ and/or piano for prelude and postlude and other service music
 - Accompany congregation singing during hymns and other worship singing
 - Assist in preparation of special worship services/concerts as necessary; currently, Christmas Concert, Christmas Eve, Good Friday Tenebrae.
 - Assist with Christmas pageant music.
 - Coordinate special music during summer worship schedule and Vacation Bible School.
- Secure proper care and maintenance for the organ and church-owned musical instruments as provided for in the church budget by arranging service through the Building and Property Team.
- Attend staff meetings.
- Arrange and schedule substitute organist/musicians during absence as required.