

## ACTION PLAN IMPLEMENTATION WORKSHEET

Project Title:

Project Goal:

Target Group(s)

Accountability and Authorization:

- Who is the one or group authorized to make project happen?
- To whom is this person or group accountable?

Resources – (People, funds, materials)

- Resources you already have
- Resources you'll need to obtain
- Who will be responsible for identifying and obtaining resources

Communication

- How will the project be communicated? Who will be responsible for the communication?

Timeline:

Evaluation: What did we learn?

- Who will lead the evaluation?
- When will it be done?
- How will it be communicated?

Challenge One – September 2022 – Action Plan worksheet

