

The 8th Stated Meeting of The Presbytery of the Highlands of NJ

September 10th, 2022
(to be approved at the 8th Stated Meeting of
The Presbytery of the Highlands of NJ)

The Body of Christ, A Call to Gather

The Presbytery of Highlands of NJ of the Presbyterian Church (USA) held its 8th Stated Meeting on September 10th, 2022, at Johnsonburg Camp & Conference Center and on the ZOOM platform.

The Moderator, Rev. Tracey Henry, called the meeting to order at 10:00 am and led the opening prayer.

Introduction to Zoom Voting – *Rev. Tracey Henry, Moderator*

FORMATION OF THE ROLL

The roll was formed as Commissioners signed the registration forms. Resource Staff/Stated Clerk, Rev. Dr. Steve H. Shussett, certified that a quorum was present.

REPORT OF THE ATTENDANCE CLERK

<u>Congregation</u>	<u>Teaching Elder</u>		<u>Ruling Elder</u>	
Allamuchy, Panther Valley	Vacant	V		A
Alpha	Rev. Scott DeCaro	P		A
Andover	Melanie Williams, Student Pastor	P	Tracey Sperling	P
Basking Ridge (3)	Rev. Dennis Jones	A	Roger Greenway	P
	Rev. Dr. Maureen Paterson	P	Carol Skidmore	P
				A
Belvidere	Rev. Dr. Pamela Szurek	E		A
Blairstown	Rev. David Harvey	P	Deb Albrecht	P
Boonton	Rev. Jennifer Van Zandt	P		A
Bound Brook (3)	Rev. Linda Owens	E	Thomas Blazek	P
				A
				A
Branchville	Rev. Dr. Jefferson Hatch	P		A
Califon, Fairmount	Vacant	V		A
Califon, Lower Valley	Rev. Chad Rodgers	P		A
Cedar Knolls, Hildale Park	Rev. Ross Lang	P		A

Chatham Township (3)	Rev. Dr. Ellen Clemot Rev. Thomas Brown	P P		A A A
Chatham, Ogden Memorial	Rev. Kathi Heath	P		A
Chester	Rev. Christopher Scrivens	A	Jeanne Perry	P
Clinton	Rev. Tracey Henry	P		A
Delaware	Vacant	V		A
Denville, Union Hill	Rev. Timothy Clarkson	P		A
Dover, First Memorial	Rev. Alan Schaefer (HR)	E		A
East Hanover	Vacant	V		A
East Hanover, Kitchell	Rev. Hannah Allred	E		A
Flanders	Rev. Heather Morrison-Yaden	P	Lois Steward	P
Flemington (3)	Rev. Amy Lincoln	P	Jennifer Calvelli	P A A
Florham Park, Calvary	Rev. Ronald de Groot	A		A
Franklin	Rev. Julie Raffety	P	Beth Westerfield	P
Frenchtown	Vacant	V		A
Gillette, Meyersville	Rev. Barbara Aspinall	E		A
Hackettstown	Rev. Erin Hayes-Cook	P	Carl Erickson	P
Hampton, Musconetcong Valley	Stephanie Farley, CRE	P		A
Hazen, Oxford 1st	Vacant	V		A
Lambertville	Rev. Dan Dorrow	A		A
Lambertville, 2nd English	Rev. H. Bradford Morgan	P		A
Lamington	Rev. Caroline Jinkins	E		A
Long Valley (2)	Rev. Ryan Irmer	A		A A
Long Valley, Highlands	Rev. Robin Ray	P		A
Madison	Rev. Jacquelyn Van Vliet	P	Becky Moody	P
Mendham (2)	Rev. Scot McCachren	P	Bill Lowe Jeff Betz	P P
Milford	Rev. Linda Erkert-Bullock	E		A
Milford, Alexandria	Rev. Nicholas Hatch	E		A
Milford, Holland Bible	Rev. Geoff Stanley	A		A
Mine Hill	Rev. Carie Morgan	E	Jane Smith	P
Morris Plains (2)	Rev. Donald Brown	P	Susan Vigilante	P A
Morristown (3)	Rev. Daniel Vigilante	P	Dianne Grenz	P

	Rev. Audrey Webber	P	Karen Griffith	P A
New Vernon (2)	Rev. William Stone	A		A A
Newton	Rev. David Young	P		A
Newton, Yellow Frame	Rev. Michael Nelms	P		A
Oak Ridge	Rev. Christopher Doyle	E	Dave McDonald	P
Ogdensburg	Rev. Alden Johnson	A		A
Parsippany	Rev. Donald Bragg	A		A
Phillipsburg, Harmony	Rev. Scott Bohr	P		A
Phillipsburg, Pilgrim	Rev. Richard Gelson	P	Doris Haring	P
Phillipsburg, Westminster	Rev. Scott DeCaro	P		A
Pittstown, Bethlehem	Rev. Linda Gaden	P		A
Pluckemin (2)	Rev. Ian Rankine	A		A A
Port Murray, Rockport	Rev. Robert "Bronc" Radak	P		A
Ringoes, 1st Amwell	Rev. Courtney Cromie	A		A
Ringoes, Kirkpatrick	Rev. Marie Branigan	P		A
Ringwood (2)	Rev. Caroline Unzaga	A	Sue Cail	P A
Rockaway	Rev. Ryon Herin	P	Rich Basile	P
Somerset	Rev. Nancy Nalepa-Skibo	P	Tom Hauck	P
Sparta (2)	Rev. Dr. Patrick Sileo	E		A A
Stanhope	Rev. Peter Magnan	P	Carol Barry	P
Stewartsville	Rev. Stephen Choi	P	Denise DeMasi	P
Stewartsville, Old Greenwich (2)	Rev. Mary Beth Mardis-Lecroy	P	Jennifer Miller	P A
Stirling	Rev. Barbara Aspinall	E		A
Stockton	Rev. Jin Hee Han	E		A
Succasunna	Rev. Carie Morgan	E		A
Sussex	Rev. Katherine Scott-Kirschner	P	Michael Kosco	P
Taiwanese/American	Rev. Chia Chun (Annie Kakun Tsai)	A		A
Titusville	Vacant	V		A
Wantage, Beemerville	Rev. Barry Young	P	Leslie McCarthy	P
Warren, Trinity United	Vacant	V		A
Washington	Rev. James Scovell	A		A
West Milford	Rev. Justin Choi	P		A
Wharton	Rev. Sarah Green	A		A

Wharton, Berkshire Valley	Rev. Christopher Doyle	E		A
Wharton, Hungarian	Vacant	V		A
Whippany	Rev. Sarah Cairatti	A		A

Teaching Elders Engaged in a Validated Ministry

Rev. Mike Atzert (<i>Chaplain</i>)	E
Rev. Joanne Miller	E
Rev. Robin Miller Curras (<i>serving church out of bounds</i>)	A
Rev. Christine Davies	P
Rev. Barbara Ewton	A
Rev. Jennifer Hrynyk	A
Rev. John C. Kile	A
Rev. Merideth Mueller-Bolton	P
Rev. Jeanne Radak (<i>Presbytery Leader – Highlands Presbytery</i>)	P
Rev. Amy Sandlin (<i>Chaplain</i>)	P
Rev. Beth Scibienski (<i>Serving RCA church</i>)	A
Rev. Salvatore Seirmarco (<i>Chaplain – United Methodist Communities</i>)	E
Rev. Dr. Steven Shussett, Stated Clerk (<i>Highlands Presbytery</i>)	P
Rev. Christopher Small (<i>Chaplain – Hunterdon Healthcare Systems</i>)	A
Rev. Angella Son (<i>Professor – Drew University</i>)	E

Members at Large

Rev. Leslie Dobbs-Allsopp	E
Rev. M. Elizabeth Blythe	E
Rev. Donna McDaid	A
Rev. Hayley O'Connor	A
Rev. Gail Pendleton	A

Honorably Retired

Rev. Peter Amerman	E
Rev. Jeff Archer	E
Rev. Nancy Asbury	E
Rev. Charles Baier	E
Rev. Joicy Becker-Richards	E
Rev. Robert Beringer	E
Rev. Frederick Black	E
Rev. George Blank	E
Rev. Sally Campbell	E
Rev. Robert Colman	E
Rev. Cynthia Crowner	E
Rev. William "Tex" Culton (<i>serving Alpha</i>)	P
Rev. James D'Angelo	E
Rev. William Davis	E
Rev. Judith Dean	E
Rev. Richard Dole	E
Rev. Birda Ferguson	E
Rev. Guy Ferguson	E

Rev. Janet Fishburn	E
Rev. Benhardt Fraumann	P
Rev. Mervin Fry	E
Rev. Deirdre Greenwood White	E
Rev. Peter Gregory	E
Rev. Dr. Elizabeth Hall	E
Rev. Dr. Edward Halldorson	E
Rev. David Hengerer	E
Rev. Kathryn Henry	E
Rev. Jean Holmes	E
Rev. Herbert Huffmon	E
Rev. Harold Johnson	E
Rev. Eugenia Johnston	E
Rev. Philip Jones	E
Rev. Steven Kengeter	E
Rev. Heup Young Kim	E
Rev. D. Paul LaMontagne	E
Rev. Dr. David Lawrence	E
Rev. Winter Lantz	E
Rev. Unzu Lee	E
Rev. Tony MacNaughton	E
Rev. James Morris	E
Rev. Elizabeth Morrison	E
Rev. Szabolcs Nagy	E
Rev. Chet Penza	E
Rev. Barbara Peters	E
Rev. John Potter	E
Rev. Donald Prytherch	E
Rev. Bronc Radak <i>(serving Rockport)</i>	P
Rev. Jack Roan	E
Rev. Stephen Ross	E
Rev. Lorrie Rowland-Skinner	E
Rev. Diane Ruffle	E
Rev. Alan Schaefer <i>(serving Dover)</i>	E
Rev. Bruce Schundler	E
Rev. Donald Scott	E
Rev. Sherman Skinner	E
Rev. Sarah Taylor	E
Rev. Charles Thompson	E
Rev. Alfred Tisdale	E
Rev. John Verser	E
Rev. Dr. Nancy Young	P

Ruling Elders by Virtue of Office

Ruling Elder John Crozier <i>(Past Moderator) First Presbyterian Church of Boonton</i>	P
Ruling Elder Alan Ford <i>(Past Moderator) Bethlehem Presbyterian Church, Pittstown</i>	P
Ruling Elder Lisa Gray <i>(Past Moderator) Old Greenwich Presbyterian Church, Stewartville</i>	P
Ruling Elder Joe Martinoni <i>(Past Moderator) First Presbyterian Church of Rockaway</i>	P

Ruling Ken Nickel (<i>Past Moderator</i>) <i>First Presbyterian Church of Boonton</i>	P
Ruling Elder Donna Rahmann (<i>CPM Co-Moderator & Presbyterian Women</i>) <i>Fairmount Presbyterian Church, Califon</i>	P
Ruling Elder Scott Riker (<i>ACT Member</i>) <i>Highlands Presbyterian Church, Long Valley</i>	P
Ruling Elder Pete Peterson (<i>ACT Member</i>) <i>Fairmount Presbyterian Church, Califon</i>	P
Ruling Elder Paula Benson (<i>Past Moderator</i>) <i>Highlands Presbyterian Church, Long Valley</i>	P

Others in Attendance

Sonja Gaertner (<i>Office Manager & Attendance Clerk</i>) <i>Highlands Presbytery</i>	P
Lizabeth Hutchinson (<i>Financial Administrator</i>) <i>Highlands Presbytery</i>	P
Rev. Casey Carbone, <i>Hudson River Presbytery</i>	P
Laura Choi, <i>Stewartsville Presbyterian Church</i>	P
Barbara Costanza, <i>First Presbyterian Church of Stanhope</i>	P
Ray Doidge, <i>Presbyterian Church in Morristown</i>	P
Frank Gaden, <i>Bethlehem Presbyterian Church, Pittstown</i>	P
Jennifer Miller (<i>Certified Christian Education Associate</i>) <i>Old Greenwich Presbyterian Church, Stewartsville</i>	P
Melanie Williams (<i>Student Pastor</i>) <i>First Presbyterian Church of Sparta</i>	P
Sophie Buiton, <i>Highlands Presbyterian Church, Long Valley</i>	P
Ewan Buiton, <i>Highlands Presbyterian Church, Long Valley</i>	P
Penny Lang	P
Soren Thomsen, <i>Bound Brook Presbyterian Church</i>	P
Jack Felch, <i>Old Greenwich Presbyterian Church, Stewartsville</i>	P
Judy Felch, <i>Old Greenwich Presbyterian Church, Stewartsville</i>	P
Hildy Benjamin, <i>Presbyterian Church of Morris Plains</i>	P
Rev. Steve Huston, <i>Presbytery of the Northeast</i>	P

Total in Attendance – 100

~ *Sonja Gaertner, Attendance Clerk – The Presbytery of the Highlands of NJ*

Enrollment of Corresponding Members & Guests

Steve Huston, Teaching Elder, Presbytery Co-Leader/Resource Presbyter, Presbytery of NE NJ

Ruling Elder Elise Bates-Russell, Executive Director, Johnsonburg Camp and Retreat Center

Introduction of New Ruling Elder Commissioners

Several first-time commissioners were introduced to the Presbytery.

Gift Presentation

A check was presented to Ruling Elder Elise Bates-Russell, Executive Director, Johnsonburg Camp and Retreat Center and TRACEY presents check for \$100,000 towards the Johnsonburg Capital Campaign. These funds were made available through the sale of the Pompton Valley property as approved at the May 10, 2022, Presbytery Meeting.

Adoption of the Agenda

The agenda was adopted as presented.

Consent Agenda & Stated Clerk's Report

The agenda was adopted as presented.

SC-1

Approve the minutes of the Presbytery meeting held May 10, 2022.

SC-2

Approve the minutes of the Special Presbytery meeting held July 14, 2022.

SC-3

Approve excuses for the Presbytery meeting of September 10, 2022.

SC-4

Receive the report of the Administration and Coordinating Team.

SC-5

Receive the report of the Committee on Ministry.

SC-6

Receive the report of the Committee on Preparation for Ministry.

SC-7

Receive the report of the Nominating Committee.

SC-8

Receive the report of the Administrative Commission to Ordain and Install Hannah Faye Allred.

SC-9

Receive the report of the Property & Insurance Team.

NOMINATING COMMITTEE

Amy Lincoln read out the nominations to the Presbytery.

2023 Moderator of the Presbytery

- Rev. Tom Brown, Presbyterian Church of Chatham Township

NOMINATION APPROVED

2023 Vice Moderator of the Presbytery

- Ruling Elder Sue Cail, Community Presbyterian Church of Ringwood

NOMINATION APPROVED

Synod Assembly Commissioners

- Class of 2024
 - Rev. Stephen Choi, Stewartsville Presbyterian Church
 - Rev. Scott DeCaro, United Presbyterian Church of Alpha and Westminster Presbyterian Church, Phillipsburg

- Ruling Elder Lisa Gray, Old Greenwich Presbyterian Church, Stewartsville

NOMINATIONS APPROVED

Synod Assembly Commissioner nominated from the floor:

- Donna Rahmann

NOMINATION APPROVED

Young Adult Advisory Delegate

- Catherine Morgan, Community Presbyterian Church of Ringwood

NOMINATION APPROVED

PROPERTY AND INSURANCE TEAM

Julie Raffety quickly reviewed the work that the Property and Insurance team is doing to review and investigate changing insurance companies throughout the presbytery. The presbytery will be kept apprised of progress.

Administration and Coordinating Team Report 2023 Budget Presentation

Pete Peterson presented highlights of the 2023 Highlands Presbytery Budget. The budget will be brought to the Presbytery for approval at the November meeting.

MOTION: The Administration and Coordinating Team recommends that the Per Capita rate for 2023 be \$42.50.

MOTION APPROVED

MESSAGE FROM THE PRESBYTERY LEADER

Time to live forward.

Quick Start Guide

1. Rebuild Energy
2. What did we learn?
3. Track the essentials
4. Maintain energy

Discernment Process

Feel free to contact us if you'd like to participate.
What is our vision as the Presbytery of the Highlands?

MISSION

A video from The Rev. Unzu Lee, Minister Member of Highlands Presbytery and regional liaison for East Asia, focusing on ecumenical relations in South Korea, North Korea, and Hong Kong.

30 Second Announcements

Presbyterian Women Fall Gathering – October 1, 2022 RSVP to Jkmac3536@gmail.com

Presbyterian Women Fall Retreat – November 5, 2022 RSVP to Jkmac3536@gmail.com

First Presbyterian Church of Franklin
Medical Equipment Ministry

Did you know that our church has medical equipment such as walkers, wheelchairs, and shower chairs that you can borrow for FREE? Call our church office or email us to learn more (973-827-6444 or office@franklinpresbyterianchurchnj.com)! We'd love to be a part of your healing process. Donations welcomed!

GENERAL ASSEMBLY COMMISSIONERS

Video reports from each GA Commissioner

Opportunity available to participate in GA. Please reach out to the Nominating Committee.

COMMITTEE ON PREPARATION FOR MINISTRY

Bronc Radak, Donna Rahman

Examination of Inquirer to Candidate – Laura Choi

After examination, motion to consider Laura Choi a Candidate for Minister of Word & Sacrament.

MOTION APPROVED

Committee on Ministry – John Crozier

Introductions of New Ministers

Scott DeCaro – UPC Alpha and Westminster Presbyterian Church

Scot McCachren – First Presbyterian Mendham, Hilltop

Daniel Vigilante – Presbyterian Church in Morristown

Audrey Webber – Presbyterian Church in Morristown

Melanie Williams – Student Pastor, Andover Presbyterian Church Fall 2022

Introduction of Christian Education Associate

JENNIFER MILLER in acknowledgement of her becoming a Certified Christian Education Associate

NEW BUSINESS

None

WORSHIP

Moderator Henry closed the meeting after worship prayer at 12:30 pm.

Attested: _____
Steven H. Shussett Stated Clerk

REPORTS:

Administrative and Coordinating Team
Committee on Ministry Part 1
Committee on Ministry Part 2
Committee on Preparation for Ministry
Property and Insurance
Stated Clerks Report

ATTACHMENTS:

Administrative Commission to Ordain Hannah Faye Allred
Biography – Laura Zhang-Choi

Presbytery of the Highlands
Stated Meeting
Administration and Coordinating Team Report
September 10, 2022

Items for Consent Agenda:

None.

Items for Action:

ACT-1

The Administration and Coordinating Team recommends that the Per Capita rate for 2023 be \$42.50.

Items to Report:

From the June 28, 2022 meeting:

ACT-2

Approved the request of the COM to call a special meeting of the Presbytery to examine and ordain a candidate for ministry for Covenant Supply Position, Presbyterian Church in Morristown.

ACT-3

Reviewed the May Presbytery Meeting.

ACT-4

Discussed the September Presbytery meeting agenda and other details.

- Approved contracting with Rev. Casey Carbone to assist with the technology of the September Hybrid meeting.
- Approved providing child care.

ACT-5

Approved rescheduling the November Presbytery Meeting from November 8 to November 15. It will be a zoom meeting.

ACT-6

Received the Financial Reports.

ACT-7

Received report from Moderator Tracey Henry, presided over the Ordination and Installation of Rev. Hannah Faye Allred on May 22, 2022 at Kitchell Memorial Presbyterian Church, East Hanover.

ACT-8

Presbytery Leader updated the ACT on next steps of the Newton Per Capita Review Overture to the General Assembly.

From the August 23, 2022 meeting:

ACT-9

Approved celebrating Communion at the September Presbytery Meeting.

ACT-10

Discussed the November Presbytery meeting theme and agenda.

ACT-11

Approved presenting the 2023 Budget for a first read at the September Presbytery meeting.

ACT-12

Approved the recommendation to Presbytery to increase the 2023 Per Capita to \$42.50.

ACT-13

Approved the recommendation to the Presbytery to provide a cost of living adjustment for Staff at 5% and to offer FSA (Flexible Spending Account) through the BOP, to the staff.

ACT-14

Discussed moving forward with Presbytery Discernment Process and the development of Discernment Process task group.

ACT-15

Received Financial Reports.

Presbytery of the Highlands
Stated Meeting
Committee on Ministry Report – Part 1
September 10, 2022

Items for Consent Agenda:

None.

Items for Action:

None.

Items to Report:

From the June 7, 2022 meeting:

COM-1

Received the report that Jennifer Miller (Old Greenwich Presbyterian Church, Stewartsville) has completed the work and has been recognized by the PCUSA as a Christian Educator Associate. She will be recognized at the September Presbytery meeting.

COM-2

Updated and Approved the Validated Ministry Form.

COM-3

Approved the following Terms of Call:

- Rev. Barbara Aspinall and Meyersville Presbyterian Church, Gillette.
- Rev. Daniel Vigilante and Presbyterian Church in Morristown.

COM-4

Approved the empowering of the Parish Pastor Team to review and approve the Terms of Call for the Covenant Supply Associate Pastor position for the Presbyterian Church in Morristown.

COM-5

Approved the Terms of Call and Position Description for the following:

- Covenant Supply Pastor (20 hours) for Trinity United Church, Warren

COM-6

Requested that the ACT call a Special Presbytery Meeting for the purpose of examining a candidate for ordination.

COM-7

Approved dismissing Rev. Claire Pula to the Presbytery of Baltimore.

COM-8

Approved the empowering of the Parish Pastor Team to approve the Student Intern Agreement for Melanie Williams to serve at the Andover Presbyterian Church as soon as it is received.

COM-9

Approved a change to the Clergy Study Leave Policy: Pastors are encouraged to take their annual study leave, but any unexpended time and funds for study leave, upon mutual agreement between the Pastor and the Session, be carried forward for up to three years. This action should be recorded annually in the Session Minutes.

COM-10

Approved an exception to the Presbytery's rule for appointing only members of the presbytery to moderate Session.

- Approved Rev. Ralph Su, from San Gabriel Presbytery and on staff of the OGA to be the Moderator of the Session of the Taiwanese American Fellowship Church (TAFC) beginning in July following the retirement of Rev. D. Paul La Montagne. Rev. Su is proficient in all three languages of the church – Mandarin, Taiwanese, and English.

COM-11

Approved the Taiwanese American Fellowship Church to elect a Pastor Nominating Committee.

From the August 2, 2022 meeting:

COM-12

Appointed Rev. Tim Clarkson as moderator for the Hungarian Presbyterian Church of Wharton.

COM-13

Approved the development of a Pastor's Support Group that will begin in September.

COM-14

Approved (retroactively) the Ordination Commission of Rev. Audrey Webber (Morristown). Her ordination was on July 31st at the Presbyterian Church in Morristown.

COM-15

The following Installations are scheduled (Commissions are yet to be approved):

- 10/2 – Rev. Scot McCachren (First Presbyterian Church of Mendham)
- 10/16 – Rev. Erin Hayes-Cook (First Presbyterian Church of Hackettstown)
- 10/23 – Rev. Daniel Vigilante (Presbyterian Church in Morristown)
- 11/6 – Rev. Ryon Herin (First Presbyterian Church of Rockaway)

COM-16

Approved four requests for Clergy Care Funds (totaling \$7,300).

COM-17

Approved the Covenant of Closure between the Taiwanese American Fellowship Church and Rev. D. Paul LaMontagne.

COM-18

Approved the Validated Ministry of Rev. Caroline Unzaga, Manager of Spiritual Care Department and Clinical Pastoral Education at Morristown Medical Center.

COM-19

Received the report of the previously approved Terms of Call:

- Rev. Merideth Mueller-Bolton and Frenchtown Presbyterian Church.
- Melanie Williams, student interim and Andover Presbyterian Church.
- Rev. Daniel Vigilante and Presbyterian Church in Morristown.
- Rev. Audrey Webber and Presbyterian Church in Morristown.
- Rev. Scot McCachren and First Presbyterian Church of Mendham.

COM-20

Approved the following updated Terms of Call:

- CRE Stephane Farley and Musconetcong Valley Presbyterian Church, Hampton.
- Rev. Donald Bragg and Parsippany Presbyterian Church.
- Rev. Ian Rankine and Pluckemin Presbyterian Church.
- Rev. H. Bradford Morgan and Second English Presbyterian Church, Lambertville (Mount Airy)

COM-21

Approved the following Covenant Agreements:

- Frenchtown Presbyterian Church and Rev. Merideth Mueller-Bolton.
- Westminster Presbyterian Church, Phillipsburg and United Presbyterian Church of Alpha (each ½ time) and Rev. Scott DeCaro.

COM-22

Approved a new format for mandatory Boundary Training beginning in 2022.

Presbytery of the Highlands
Stated Meeting
Committee on Preparation for Ministry Report
September 10, 2022

Items for Consent Agenda:

None.

Items for Action:

CPM-1

Recommends the Presbytery examine Inquirer, Laura Choi and to approve her as Candidate.

Items to Report:

From the May 16, 2022 meeting:

CPM-2

The Committee met with Benjamin Willans for an initial consultation to an Inquirer for Military Chaplaincy. Benjamin is a member of the First Presbyterian Church of Whippany.

CPM-3

Motion: To enroll Benjamin Willans as an Inquirer for Military Chaplaincy pending the receipt of a clean background check. The motion was seconded and unanimously approved.

From the June 20, 2022 meeting:

CPM-4

The Committee met with Inquirer, Laura Choi for her annual consultation/candidacy review. Laura is a member of the Stewartsville Presbyterian Church.

CPM-5

Motion: To present to the Presbytery Inquirer, Laura Choi for examination, and to approve Laura Choi as Candidate.

Respectfully submitted,
Donna Rahmann and Bronc Radak
CPM Co-Moderators

Presbytery of the Highlands
Stated Meeting
Property and Insurance Team Report
September 10, 2022

Items for Consent Agenda:

None.

Items for Action:

None.

Items to Report:

From the August 24, 2022 meeting:

P&I-1

Reviewed Covenant Insurance proposal.

P&I-2

Covenant Insurance would like to interview Presbytery churches with questions to gather relevant data to provide quotes and then provide the data to other companies to compare that they may also provide quotes to the churches.

P&I-3

Passed: We will move forward with Covenant Insurance to be our broker as we shop for new Presbytery Insurance only.

P&I-4

The plan is to follow a two-pronged approach:

- Ask Covenant to just give us a quote on a policy for the Presbytery; and
- If we are satisfied, we will move on to the churches

P&I-5

Relay to the Presbytery at the next meeting that P&I is shopping for new insurance for the Presbytery.

P&I-6

Also, we will share that we are aware that a number of churches, which currently have Brown & Brown as their insurance carrier, are receiving a lot of questions and demands from them. P&I understands the current frustration with Brown & Brown and we are shopping for a new carrier for the Presbytery and exploring this with a broker. This broker is also interested in working with churches. P&I will keep the churches informed regarding any recommendations that may come from this process.

**Presbytery of the Highlands
Stated Meeting
Stated Clerk's Report
September 10, 2022**

Items for Consent Agenda:

SC-1

Approve the minutes of the Presbytery meeting held May 10, 2022.

SC-2

Approve the minutes of the Special Presbytery meeting held July 14, 2022.

SC-3

Approve excuses for the Presbytery meeting of September 10, 2022.

SC-4

Receive the report of the Administration and Coordinating Team.

SC-5

Receive the report of the Committee on Ministry.

SC-6

Receive the report of the Committee on Preparation for Ministry.

SC-7

Receive the report of the Nominating Committee.

SC-8

Receive the report of the Administrative Commission to Ordain and Install Hannah Faye Allred.

SC-9

Receive the report of the Property & Insurance Team.

Items for Action:

None.

Items to Report:

SC-10

Received confirmation from the Educator Certification Committee that Jennifer Miller, Old Greenwich Presbyterian Church, Stewartsville, has successfully fulfilled the requirements of initial and final assessments and was confirmed as a Christian Education Associate on April 27, 2022.

SC-11

The Newton 2018 and Highlands 2021 minutes were reviewed, and were found without exception.

SC-12

The Presbytery reported to the Synod of the Northeast the existence of its sexual misconduct and child and youth protection policies. Each of these were in effect in 2018 and reviewed in 2021 as part of the transition into the Presbytery of the Highlands of New Jersey.

SC-13

2021 Session Minutes Review – Part 1 – See attached.

SC-14

At its August 23, 2022 meeting, the Administration & Coordinating Team approved that communion be served at the September 10, 2022 stated presbytery meeting.

Presbytery of the Highlands
Stated Meeting

Report of the Administrative Commission to Ordain Hannah Faye
Allred to the Ministry of Word and Sacrament and Install her as
Pastor of Kitchell Memorial Presbyterian Church
September 10, 2022

Meeting convened on Sunday, May 22, 2022 at 3:30 PM

Present: Hannah Faye Allred, Rev. Tom Brown (Presbyterian Church of Chatham Township, TE), Rev. Sarah Cairatti (First Presbyterian Church of Whippany, TE), Rev. Stephen Park Choi (Stewartsville Presbyterian Church, TE), Rev. Barbara Davis (Guest), Rev. Bob Dunham (Guest – HR) Rev. Tracey Henry (Moderator), Alexander Mead (Presbyterian Church in Morristown, RE), Beth Miskewitz (Kitchell Memorial Presbyterian Church, RE).

Meeting was called to order and opened in prayer by Rev. Tracey Henry, Moderator

Purpose of the Meeting: to ordain Hannah Faye Allred to the Ministry of Word and Sacrament and install her as Pastor of Kitchell Memorial Presbyterian Church.

The commission reviewed the service and the duties assigned.

Motion was made and seconded to have the meeting adjourn with the benediction at the end of the of the worship service. The motion carried.

Respectfully submitted by:
Tracey Henry

Bio – Laura Zhang-Choi

Laura Zhang-Choi is a graduate of Princeton Theological Seminary in Christian Education and currently completing her M.Div studies at New Brunswick Theological Seminary as she pursues ordination. She is married to the Rev. Stephen Park Choi from Stewartsville Presbyterian Church and mother of Tayliss, Ella, and Henry. A native New Yorker, she has served in churches in NY, IL, PA, and NJ. In her roles as a Christian Educator, a school board member of the Greenwich Township school district, and a leader of API Rainbow Parents of PFLAG NYC/NJ, she is passionate about educational equity and the work at the intersection of faith and justice. Laura is passionate about building community wherever she goes, creating safe spaces and spaces of belonging and full inclusion for all God's children. Laura believes that as we each embody the image of God, we are also each called to repair, restore, and bring reconciliation to broken people and broken relationships in a broken world, so each person will know and remember in their hearts, minds, and soul that they are each Beloved by God. That is Laura's life calling.

Presbytery of the Highlands Stated Meeting Review of the 2021 Session Minutes Report – Part 1 September 10, 2022

Minutes approved without exceptions:

Andover, Andover Presbyterian Church
Blairstown, First Presbyterian Church of Blairstown
Boonton, First Presbyterian Church of Boonton
Branchville, First Presbyterian Church of Branchville
Chatham, Presbyterian Church of Chatham Township
Clinton, Clinton Presbyterian Church
Delaware, First Presbyterian Church of Oxford at Hazen
Denville, Union Hill Presbyterian Church
East Hanover, Kitchell Memorial Presbyterian Church
Flanders, United Presbyterian Church, Flanders
Florham Park, Calvary Presbyterian Church
Franklin, First Presbyterian Church of Franklin
Gillette, Meyersville Presbyterian Church

Mine Hill, Mine Hill Presbyterian Church
Morristown, Presbyterian Church in Morristown
Newton, Yellow Frame Presbyterian Church
Ogdensburg, First Presbyterian Church of Ogdensburg
Parsippany, Parsippany Presbyterian Church
Pluckemin, Pluckemin Presbyterian Church
Ringo, Kirkpatrick Memorial Presbyterian Church
Rockaway, First Presbyterian Church of Rockaway
Somerset, Somerset Presbyterian Church
Stewartsville, Old Greenwich Presbyterian Church
Stirling, First Presbyterian Church, Stirling
Succasunna, First Presbyterian Church of Succasunna
Sussex, First Presbyterian Church of Sussex
Wantage, Beemerville Presbyterian Church
Warren, Trinity United Church
Washington, First Presbyterian Church of Washington
Wharton, First Presbyterian Church of Berkshire Valley
Whippany, First Presbyterian Church of Whippany

Minutes approved with exceptions:

Alpha, United Presbyterian Church of Alpha
Bedminster, Lamington Presbyterian Church
Bound Brook, Bound Brook Presbyterian Church
Califon, Fairmount Presbyterian Church
Califon, Lower Valley Presbyterian Church
Chatham, Ogden Memorial Presbyterian Church
Chester, Community Presbyterian Church
Delaware, Delaware Presbyterian Church
East Hanover, First Church of Hanover
Flemington, Flemington Presbyterian Church
Frenchtown, Frenchtown Presbyterian Church
Hackettstown, First Presbyterian Church of Hackettstown
Hillsborough, Taiwanese American Fellowship
Lambertville, First Presbyterian Church of Lambertville
Lambertville, Second English Presbyterian Church
Long Valley, Long Valley Presbyterian Church
Long Valley, Highlands Presbyterian Church
Madison, Presbyterian Church of Madison
Mendham, First Presbyterian Church of Mendham
Milford, Holland Bible Church
Milford, Alexandria First Presbyterian Church
Morris Plains, Presbyterian Church of Morris Plains
New Vernon, First Presbyterian Church of New Vernon

Oak Ridge, Oak Ridge Presbyterian Church
Phillipsburg, Pilgrim Presbyterian Church
Phillipsburg, Westminster Presbyterian Church
Pittstown, Bethlehem Presbyterian Church
Ringoos, United First Presbyterian Church of Amwell
Stanhope, First Presbyterian Church of Stanhope
Stewartsville, Stewartsville Presbyterian Church
Stockton, Stockton Presbyterian Church
West Milford, West Milford Presbyterian Church
Wharton, Hungarian Presbyterian Church of Wharton

Minutes not approved:

Dover, First Memorial Presbyterian Church

Minutes in process:

Allamuchy, Panther Valley Ecumenical Church
Alpha, United Presbyterian Church of Alpha
Basking Ridge, Basking Ridge Presbyterian Church
Belvidere, United Presbyterian Church in Belvidere
Phillipsburg, Presbyterian Church in Harmony
Ringwood, Community Presbyterian Church in Ringwood
Sparta, First Presbyterian Church of Sparta
Wharton, Wharton United Community Church

Minutes not yet received:

Cedar Knolls, Hildale Park Presbyterian Church
Hampton, Musconetcong Valley Presbyterian Church
Milford, Milford Presbyterian Church
Newton, First Presbyterian Church of Newton
Port Murray, Rockport Presbyterian Church

