

Presbytery of the Highlands  
Stated Meeting  
Stated Clerk's Report  
November 12, 2024

**Items for Consent Agenda:**

**SC-1**

Approve the minutes of the Presbytery meeting held September 10, 2024.

**SC-2**

Approve the minutes of the Special Presbytery meeting held October 10, 2024.

**SC-3**

Approve excuses for the Presbytery meeting of November 12, 2024.

**SC-4**

Receive the Imbalance Correction for November 12, 2024 effective January 1, 2025.

**SC-5**

Receive the report of the Administrative Commission to Install Rev. Arlene Romaine.

**SC-6**

Receive the report of the Administrative Commission to Ordain & Install Pamela Osborne.

**SC-7**

Receive the report of the Administrative Commission to Install Rev. Eric Lai.

**SC-8**

Receive the report of the Administrative Commission to Install Rev. Tom Brown.

**SC-9**

Receive the interim report of the Administrative Commission of the Westminster Presbyterian Church, Phillipsburg.

**SC-10**

Receive the report of the Administrative Commission of the First Presbyterian Church of Hanover, East Hanover.

**SC-11**

Receive the report of the Administration and Coordinating Team.

**SC-12**

Receive the report of the Church Development Team.

**SC-13**

Receive the report of the Committee on Ministry – Part 1

**SC-14**

Receive the report of the Committee on Ministry – Part 2

**SC-15**

Receive the report of the Committee on Preparation for Ministry.

**SC-16**

Receive the report of the Nominating Committee.

**SC-17**

Receive the report of the Property & Insurance Team.

**SC-18**

Received the report of the Presbyterian Women of the Highlands Presbytery.

**SC-19**

Receive the report of the Young Leader Formation Team.

**SC-20**

The Presbyterian Investment and Loan Program (PILP) has offered a loan in the amount of \$57,000 to the Oak Ridge Presbyterian Church, to convert from oil to gas. The Administration and Coordinating Team approved the loan on the recommendation of the Property and Insurance Team. The Presbytery, or the Administration and Coordinating Team on its behalf, must approve and sign for such a loan, as the Presbytery is responsible if the Church cannot make its payments.

**Items for Action:**

None.

## **Items to Report:**

### **SC-21**

On September 15, 2024, Chet Penza informed the Presbytery that he had joined a congregation of United Methodist Church. He was then informed of the consequences of joining a congregation in another denomination, and concurred with these, per G-2.0509 "Renunciation of Jurisdiction," which reads

"Renunciation of jurisdiction shall remove the minister of the Word and Sacrament from membership and ordered ministry and shall terminate the exercise of that ministry. The renunciation shall be reported by the stated clerk at the next meeting of the presbytery, which shall record the renunciation, delete her or his name from the appropriate roll, and take such other administrative actions as may be required by this Constitution, including public communication of such a renunciation."

### **SC-22**

Following a Request for Reference (D-7.04) by one of the Presbytery's congregations, the Presbytery Permanent Judicial Commission agreed to the request on September 30, 2024 and appointed an Investigating Committee. The Investigating Committee had its first meeting on October 21, 2024.

### **SC-23**

On October 25, 2024 the 2023 minutes of Highlands Presbytery were approved without exception.